Laser Safety Inspection Process Flow Chart

**Inspection Findings**
- Laser(s) locked out and offline.
- Cannot operate laser(s) until issue(s) resolved.
- PI presents Plan of Action to fix issue(s) to LSO within 15 days.
- Use suspended until reinstated by LSO & LSS Chair.
- Retraining by LSO if necessary.

**Level 3 Critical?**
- YES: STOP
- NO: Proceed to Level 2 Inspection

**Level 2 Critical?**
- YES: Proceed to Level 1 Inspection
- NO: Proceed to Level 1 Non-Critical

**Level 1 Non-Critical?**
- YES: Proceed to No Deficiencies
- NO: Proceed to Re-inspect after 20 business days

**No Deficiencies**
- Submit Initial and corrected report to:
  - PI
  - Department Chair
  - LSS
  - EH&S Deputy Dir.
  - Files

**Follow-Up Inspection**
- Issue report next business day.
- Corrected?
  - YES: Re-inspect after 5 business days
  - NO: Re-issue report with corrections noted next business day

**2nd Follow-Up Inspection**
- Issue report next business day.
- Corrected?
  - YES: Re-issue report with corrections noted next business day
  - NO: Re-inspect after 5 business days

**3rd Follow-Up Inspection**
- Issue report next business day.
- Corrected?
  - YES: Re-issue report with corrections noted next business day
  - NO: Re-inspect after 5 business days

**Submit Report to:***
- LSS Chair; Dean of School/College;
- Research Safety Oversight Committee (RSOC)

Consider temporary suspension of research activity/lab work until findings are corrected.

Office of Environmental Health & Safety
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