

E H&S' Lab Coat Loaner Program provides research staff and faculty with appropriate lab coats on a temporary basis until permanent lab coats can be purchased and delivered. Additionally, the loaners may be temporarily substituted for damaged or inappropriate lab coat types (e.g., polyester blends) while new ones are ordered.

WHEN SHOULD I USE A LOANER?

- I am new to USC and I don't have appropriate PPE.
- I am awaiting new lab coats because my lab doesn't have the:
 - Right size for me to wear.
 - Appropriate lab coat for the particular hazards I will be working with.
- I was recently alerted about wearing the wrong lab coat type(s) during a PPE inspection.

WHAT LAB COATS ARE AVAILABLE IN THE LOANER PROGRAM?

Flame resistant treated cotton and flame resistant Nomex lab coats are available to all users. See the PPE: Lab Coat Selection Fact Sheet for more detailed information on these offerings.

Each EH&S location (CAL 120 UPC and SBA 329 HSC) is stocked with loaner lab coats. Each coat is RFID-tagged by Medico with "CAL 120 Loaner" or "SBA 329 Loaner" appearing on the label. Each coat is embroidered with the EH&S logo and the Lab Coat Loaner Program title.

HOW LONG MAY I KEEP THE LOANER?

The loaner coat may be reserved for up to four (4) weeks. Notify EH&S via email or phone if an extension is needed.

When the loaner is no longer needed, place it in a locker (or hamper) for soiled lab coats at the nearest Pick Up/Drop Off (PU/DO) location; see [UPC Pick Up/Drop Off Locations](#) and [HSC Pick Up/Drop Off Locations](#).



NOMEX



FR TREATED COTTON

What I need to know...

- ✓ Users may reserve the lab coat for up to four (4) weeks. If additional time is needed, the user must email EH&S to request an extension.
- ✓ If the loaner lab coats are damaged, heavily contaminated, or lost, the users are required to reimburse EH&S for the cost of replacement.
- ✓ Contact EH&S at EHS@usc.edu for more information.

Once laundered, the loaner lab coat(s) will automatically return to EH&S via Medico.

WHEN SHOULD I PURCHASE A NEW LAB COAT?

New lab coats are recommended when:

- Lab coats become heavily soiled/contaminated or damaged.
- Specific lab coat types/sizes are needed.

Visit the [Purchase a New Lab Coat](#) section of the [Lab Coat Services](#) web page for more information.

Additional Information

USC PPE Standards

<http://ehs.usc.edu/research/manage/ppe/>

PPE Fact Sheet: Lab Coat Selection

<http://tiny.cc/labCoat-select>

Lab Coat Laundering Information

<http://ehs.usc.edu/research/manage/lab-coat-services/>



How to Reserve a Lab Coat Loaner

STEP 1 Order New Coats

Order new lab coat(s) by following steps outlined in the [Purchase a New Lab Coat](#) section of the [Lab Coat Services](#) web page.

STEP 2 Request Loaner

Request a loaner by emailing ehs@usc.edu with the following information:

- Full name
- Phone number
- Email address
- Lab coat type
- Lab coat size
- PI Name
- Lab location
- Lab phone number or alternate number



STEP 3 Pick Up Loaner

Respond to the confirmation email you receive from us to arrange to pick up your loaner at one of our offices:

UPC: Carole Little Building (CAL) Room 120
3434 S. Grand Ave.

HSC: Soto Building Annex (SBA)
2001 N. Soto St.

STEP 4 Use Loaner

Use your loaner for 4 weeks (which is typically how long it takes for your new lab coat to arrive). If you need an extension, call or email us at ehs@usc.edu.

4 weeks

Please note: If loaner lab coats are damaged, heavily contaminated, or lost, users are required to reimburse EH&S for the cost of replacement.

STEP 5 Return Loaner

Place your loaner in a locker (or hamper) for soiled lab coats at the nearest Pick Up/Drop Off (PU/DO) location; see [UPC Pick Up/Drop Off Locations](#) and [HSC Pick Up/Drop Off Locations](#).

Lastly, email us at ehs@usc.edu to let us know where you dropped off your loaner so we can close out your loaner account.